

2026-1 Group Application for Foreigner Registration

All newly admitted international students who enter Korea with a new visa must apply for Foreigner Registration **within 90 days from their entry into Korea**. Foreigner Registration can be completed either by ① **using the on-campus group application service** or ② **making an individual reservation** to visit the Immigration Office in person

※ After applying for Foreigner Registration, if you leave Korea even temporarily before the result is issued, your application will be automatically canceled, and the visa with which you initially entered Korea may also be canceled. Therefore, you must NOT leave Korea under any circumstances before your Foreigner Registration Number is issued.

1. On-Campus Group Application

Application Period : March 2(Mon) 9AM - 6(Fri) 6PM

※ No additional applications will be accepted after the deadline.

Application Website : <https://unionsys.kr/>

Link

Application Fee : KRW 55,000

Foreigner Registration Fee : KRW 35,000 + Service Fee KRW 20,000

※ In case the final application is canceled due to incomplete documents, the service fee may be excluded from the refundable amount.

**On-Site
Photo
Service**

If you do not have a suitable photo for submission, or if your submitted photo does not meet the required standards and need to be retaken, please use the on-campus photo service.
(Cash payment of KRW 15,000 required on-site.)

Date&Time : **March 6(Fri) 10AM - 4PM** / Place : **BW507, 5th Floor**

2. Individual Application

Application Period

Within 90 days from your date of entry into Korea

How to Apply

Make a reservation to visit the Seoul Southern Immigration Office through Hikorea, prepare the required documents, and visit the Immigration Office.

[Click here to make a reservation to visit the Immigration Office](#)

Application Fee

KRW 35,000

Required Documents

1. Copy of Passport

A valid passport of the same nationality that was submitted when applying for your visa

2. ID Photo

Taken within the last 6 months, white background, 3.5cm × 4.5cm

3. Visa Grant Notice

Can be printed from the [Visa Portal \(www.visa.go.kr\)](http://www.visa.go.kr)

4. Proof of Residence

A document verifying **residence for at least 60 days** from the date of application.

5. Certificate of Enrollment

Issued by the One-stop Service Center;
for group applicants, this will be **submitted collectively by the university**.

※ For individual applications, you must download and complete the Application Form separately from the [Hikorea website](#)